

IN THE \_\_\_\_\_ COURT OF \_\_\_\_\_ COUNTY  
STATE OF GEORGIA

STATE OF GEORGIA

v.

\_\_\_\_\_,  
Defendant, *Pro se*

OTN: \_\_\_\_\_

Case No: \_\_\_\_\_

**DEFENDANT'S PRO SE MOTION TO SEAL CLERK OF COURT RECORDS**

COMES NOW the Defendant, *pro se*, and moves this Honorable Court to grant this Motion to Seal Clerk of Court Records pursuant to O.C.G.A. § 35-3-37(m). In support of this motion Defendant shows the following:

1.

Defendant was arrested on the date of \_\_\_\_\_, and charged with the following offense(s): \_\_\_\_\_  
\_\_\_\_\_.

2.

The above-styled case was resolved on the date of \_\_\_\_\_. (*See attached copy of final disposition*).

3.

The record was restricted on the date of \_\_\_\_\_, pursuant to O.C.G.A. §35-3-37. (*See attached copy of Approved Restriction Application or final disposition indicating restriction is appropriate*).

4.

Although the arresting agency and the Georgia Crime Information Center (GCIC) no longer disseminate the records of this case, potential employers and other decision-makers are

still able to obtain the records because the information remains public at the Clerk of \_\_\_\_\_ Court for \_\_\_\_\_ County.

5.

The record of the case is harmful to the privacy of Defendant and this harm clearly outweighs the public interest in the charge(s) being publicly available. The charges significantly interfere with Defendant's ability to secure employment and/or housing and/or other opportunities. (See O.C.G.A. §35-3-37(m)). (See attached documentation).

**WHEREFORE**, Defendant respectfully requests that any and all criminal history record information, including index references pertaining to the charges in the above-referenced matter be sealed by the Clerk of \_\_\_\_\_ Court for \_\_\_\_\_ County pursuant to O.C.G.A. §35-3-37(m). In the alternative, Defendant requests that this motion be scheduled for a hearing.

Respectfully submitted this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Defendant, *Pro Se*

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

PHONE: \_\_\_\_\_

FAX: \_\_\_\_\_

EMAIL: \_\_\_\_\_

IN THE SUPERIOR COURT OF \_\_\_\_\_ COUNTY  
STATE OF GEORGIA

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v.

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\_\_\_\_\_,  
Defendant, *Pro Se*

**CERTIFICATE OF SERVICE**

This is to certify that I have this day served the prosecuting attorney and the Clerk of Court with a copy of **DEFENDANT'S PRO SE MOTION TO SEAL CLERK OF COURT RECORDS** by hand delivery.

This the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Defendant, *Pro Se*

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

PHONE: \_\_\_\_\_

FAX: \_\_\_\_\_

EMAIL: \_\_\_\_\_

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\_\_\_\_\_  
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OTN: \_\_\_\_\_

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**ORDER TO SEAL CLERK OF COURT RECORDS**

This Court having considered the Defendant's Pro Se Motion to Seal Clerk of Court Records pursuant to O.C.G.A. 35-3-37(m) and for good cause shown, it is hereby ORDERED that the Motion is granted and the Clerk of \_\_\_\_\_ Court for \_\_\_\_\_ County is ordered to seal all criminal history record information, including index references pertaining to the above-referenced case (Arrest Date: \_\_\_\_\_).

IT IS FURTHER ORDERED that no information regarding this case should be revealed to any party, except judicial officials and criminal justice agencies for law enforcement, criminal investigative or for law enforcement purposes, without order of the court.

SO ORDERED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
JUDGE, SUPERIOR COURT OF \_\_\_\_\_ COUNTY

Presented by:

\_\_\_\_\_  
Defendant, *Pro Se*