
Date

_____ (name and address of jail)

Re: Request to Restrict and seal records Maintained by the Jail/Detention Center

To Whom It May Concern:

My name is _____ and I was arrested on the date of _____, for the charge(s) of _____.

Enclosed is confirmation that the record for the aforementioned arrest has been restricted pursuant to O.C.G.A. §35-3-37.

Within 30 days of this request, please restrict public access to any and all files and records pertaining to _____ being taken into custody, detention and disposition, including law enforcement records for this case pursuant to O.C.G.A. §35-3-37(k)(2).

Thank you,

SIGNATURE

ADDRESS: _____

PHONE: _____

EMAIL: _____

Enclosure(s): _____