

PRO SE MOTION TO SEAL CLERK OF COURT RECORDS
PER O.C.G.A. § 35-3-37(m)

For step-by-step guidance on completing this motion, please refer to GJP's video guide by scanning the QR code below.



Disclaimer: Sample motions and petitions are provided for reference purposes only and do not create an attorney-client relationship with the Georgia Justice Project.

IN THE _____ COURT OF _____ COUNTY
STATE OF GEORGIA

STATE OF GEORGIA,

v.

_____,
Defendant

CASE NO.: _____

OTN: _____

JUDGE: _____

DEFENDANT'S PRO SE MOTION TO SEAL CLERK OF COURT RECORDS

COMES NOW, Defendant in the above-styled case which has been restricted pursuant to O.C.G.A. § 35-3-37, moves this Honorable Court to grant this Motion to Seal Clerk of Court Records, pursuant to O.C.G.A. § 35-3-37(m). In support of this motion, Defendant shows the following:

1.

Defendant was arrested in the above-styled case on the date of _____, and charged with the following offense(s): _____

2.

The case was resolved on _____. *See enclosed final disposition.*

3.

A review of the GCIC report shows that the record of this case has been restricted pursuant to O.C.G.A. § 35-3-37.

4.

Defendant now requests that the Court seal the clerk of court records of this case from public access, pursuant to O.C.G.A. § 35-3-37(m)(1).

5.

The charges in this case significantly interfere with Defendant's ability to secure employment, housing, and other opportunities. For example, _____

Additionally, the present case is not a reflection of who Defendant is today. Specifically,

6.

Public access to the records of this case is harmful to Defendant's privacy, and this harm clearly outweighs the public interest in the charges being available. *See* O.C.G.A. § 35-3-37(m).

WHEREFORE, Defendant respectfully requests that any and all criminal history record information, including index and online references, pertaining to the charges in the above-styled case be sealed by the Clerk of _____ County _____ Court and any other courts of this county that processed these charges, pursuant to O.C.G.A. § 35-3-37(m).

In the alternative, Defendant requests that this motion be scheduled for a hearing.

Respectfully submitted this _____ day of _____, 20____.

Defendant, *Pro Se*

NAME: _____

ADDRESS: _____

PHONE: _____

EMAIL: _____

IN THE _____ COURT OF _____ COUNTY
STATE OF GEORGIA

STATE OF GEORGIA,

v.

Defendant

CASE NO.: _____

OTN: _____

JUDGE: _____

[PROPOSED] ORDER TO SEAL CLERK OF COURT RECORDS

This Court having considered the Defendant's Pro Se Motion to Seal Clerk of Court Records pursuant to O.C.G.A. § 35-3-37(m) and for good cause shown, it is hereby ORDERED that the Motion is granted and the Clerk of _____ Court for _____ County, and any other courts of this county that processed these charges, is ordered to seal all criminal history record information resulting from the arrest of Ms. Doe in the above-styled case, including index and online references, pertaining to the above-styled case.

IT IS FURTHER ORDERED that no information regarding this case should be revealed to any party, except judicial officials and criminal justice agencies for law enforcement purposes, without order of the court.

SO ORDERED this _____ day of _____, 20__.

JUDGE, _____ COURT OF _____ COUNTY

Presented by:

Defendant, *Pro Se*

IN THE _____ COURT OF _____ COUNTY
STATE OF GEORGIA

STATE OF GEORGIA,

v.

_____,
Defendant

CASE NO.: _____

OTN: _____

JUDGE: _____

CERTIFICATE OF SERVICE

This is to certify that I have on _____ served _____, the prosecuting Solicitor General or District Attorney and the Clerk of _____ Court for _____ County with a copy of **DEFENDANT'S PRO SE MOTION TO SEAL CLERK OF COURT RECORDS** by _____ [certified mail, e-filing, personal delivery].

This the _____ day of _____, 20__.

Defendant, *Pro Se*

NAME: _____

ADDRESS: _____

PHONE: _____

FAX: _____

EMAIL: _____